

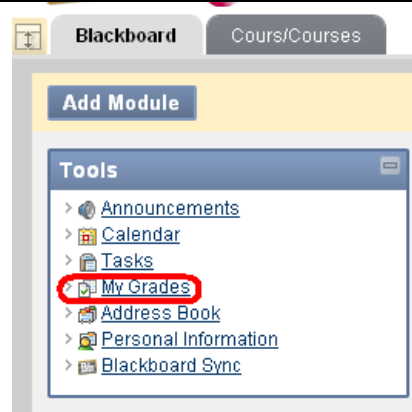
My Grades– Directions for Student

Text Instructions

1. When you log in you are taken to your Blackboard page. Look in the Tools box and click on My Grades.
2. On the My Courses/Organizations page, click on the course name for the grade you wish to check.
3. On the My Grades screen you will see all the assignments, tests, activities that are to receive a mark in your course. If the grade you received has a hyperlink, click it for more information.
4. On the Review Submission History page you can see any comments from your instructor as well as any files the instructor has attached for you to review.
5. After you have reviewed the information, click OK at the top or bottom of the screen.
6. This will take you back to your My Grades page where you can look at other marks.

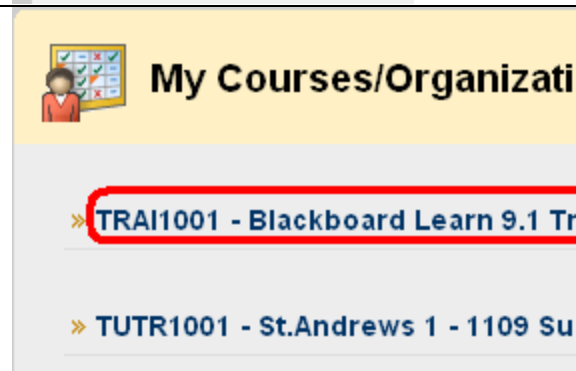
Step One

When you log in you are taken to your Blackboard page. Look in the Tools box and click on My Grades.

A screenshot of the Blackboard interface. At the top, there are two tabs: 'Blackboard' and 'Courses/Courses'. Below the 'Blackboard' tab is a yellow button labeled 'Add Module'. Underneath this is a 'Tools' box with a list of links: 'Announcements', 'Calendar', 'Tasks', 'My Grades', 'Address Book', 'Personal Information', and 'Blackboard Sync'. The 'My Grades' link is circled in red.

Step Two


On the My Courses/Organizations page, click on the course name for the grade you wish to check.

A screenshot of the 'My Courses/Organizations' page. It features a yellow header with a user profile icon and the title 'My Courses/Organizations'. Below the header, there are two course entries: '» TRAI1001 - Blackboard Learn 9.1 Tr' and '» TUTR1001 - St.Andrews 1 - 1109 Su'. Both course names are circled in red.

Step Three

On the My Grades screen you will see all the assignments, tests, activities that are to receive a mark in your course. If the grade you received has a hyperlink, click it for more information.

Final Mark	Details				7.50	10	
Participate	Details	Jan 14, 2011 12:27 PM	Jan 14, 2011 12:27 PM		3.00	5	
Chapter 7 Project	Details	Mar 30, 2011	Jan 20, 2011 5:24 PM	Jan 20, 2011 5:39 PM	7.00	10	Good wor documen improven

<p>Step Four</p> <p>On the Review Submission History page you can see any comments from your instructor as well as any files the instructor has attached for you to review.</p>	<p>Instructor Feedback</p> <p>Grade : 7 out of 10</p> <p>Comments :</p> <p>Good work. See the attached document for tips for improvement.</p> <p>Attached Files : robo beans.doc</p>										
<p>Step Five</p> <p>After you have reviewed the information, click OK at the top or bottom of the screen.</p>	<p>OK</p>										
<p>Step Six</p> <p>This will take you back to your My Grades page where you can look at other marks.</p>	<div data-bbox="649 590 1047 720">  <h2>My Grades</h2> </div> <table border="1"> <thead> <tr> <th>Item Name</th><th>Details</th></tr> </thead> <tbody> <tr> <td>Test 3 for BB</td><td>Details</td></tr> <tr> <td>Sue's Forum</td><td>Details</td></tr> <tr> <td>Resources</td><td>Details</td></tr> <tr> <td>Practicum</td><td>Details</td></tr> </tbody> </table>	Item Name	Details	Test 3 for BB	Details	Sue's Forum	Details	Resources	Details	Practicum	Details
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